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Proyecto OI2018/KAIRÓS-5156 cofinanciado
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de la Unión Europea



POLITÉCNICA



Centre for Plant Biotechnology and Genomics (CBGP) Bioinformatics Support Unit (BSU - CBGP)

Bioinformatics Analysis Request Form

Please send this cluster request form to bsu.cbgp@upm.es for processing your inquiry.

REQUESTOR INFORMATION (*required information)		
First Name *:	Last Name *:	Position *:
Contact Email *:	Phone:	
Company-Organization/Department *:		NIF/CIF *:
Enterprise Category *:		
Company-Organization is a member of the KAIROS Initiative <input type="checkbox"/>		
Company is an UPM Spin-off <input type="checkbox"/>		
Company is Hosted at Enterprise Centre Montegancedo-UPM <input type="checkbox"/>		
Company-Organization is located at Madrid Region <input type="checkbox"/>		
Company Address *:		

RESEARCH/INNOVATION PROJECT INFORMATION (*required information)
Date of Request*:
Project Name*:
Project duration (months)*:
Project Description (briefly describe your research and innovation project)*:

Additional Comments:

SERVICE REQUESTED INFORMATION

Select the analysis service or services that you are interested:

<input type="checkbox"/>	Quality control and mapping of sequencing reads
<input type="checkbox"/>	Variant detection and genotyping
<input type="checkbox"/>	Structural variant analysis
<input type="checkbox"/>	Copy number variant analysis
<input type="checkbox"/>	Transcriptome analysis
<input type="checkbox"/>	De novo genome assembly and annotation
<input type="checkbox"/>	ChIP-seq analysis
<input type="checkbox"/>	Methylation sequencing analysis (Bisulfite)
<input type="checkbox"/>	Metagenomics (functional and taxonomic profiling)
<input type="checkbox"/>	Metabarcoding (taxonomic profiling)
<input type="checkbox"/>	Phylogenetic reconstruction
<input type="checkbox"/>	Functional annotation of genomic sequences
<input type="checkbox"/>	Other not mentioned above

Special Request:

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SIGNATURE OF THE REQUESTOR

BASIC INFORMATION ON DATA PROTECTION

The data given in this request form will be treated by the Universidad Politécnica de Madrid (CBGP), as controller for the processing of personal data, in order to manage your request as a user of the bioinformatics analysis services of the Bioinformatics Support Unit (BSU - CBGP). We also inform you that you can access, rectify or delete your personal data, as well as exercise other rights, in the terms indicated in the additional information on data protection by sending an email to bsu.cbgp@upm.es or proteccion.datos@upm.es.

ADDITIONAL INFORMATION ON DATA PROTECTION

Who is responsible for the processing of personal data?

Identity: Universidad Politécnica de Madrid (CBGP, UPM-INIA)
Address: Campus de Montegancedo, 28223-Pozuelo de Alarcón (Madrid)
Email address: bsu.cbgp@upm.es
Data Protection Officer: proteccion.datos@upm.es

Which is the purpose of personal data collection?

Personal data are processed with the purpose of managing the request for Bioinformatics Analysis at Bioinformatics Support Unit (BSU - CBGP).

How long do we keep your personal data?

Personal data provided will be kept only for the time required to meet the purposes for which they were supplied and to determine the possible responsibilities that may arise from that purpose and from the processing of the information, considering also the periods established in the General Data Protection Regulation.

What is the legal basis that legitimizes the processing of your personal data?

The legal bases which legitimise the processing are collected in the General Data Protection Regulation (GDPR) 2016/679: Article 6.1.b) "processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract". Article 6.1.e) "processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller".

Do you have the obligation to provide these personal data and what are the consequences of not addressing it?

Provide personal data is strictly necessary to carry out the bioinformatics analysis service request form. If personal data is not provided, due to the voluntary nature of the service request, the service would not be proceeded.

Who can be the consignee or receiver of your personal data?

Personal data will not be transferred to third parties including international data transfers.

What are your rights in relation to your personal data?

With regard to personal data voluntarily provided, the cluster users have the right to access, rectify, request the deletion of personal data or limitation of treatment of these in the legal term established. For further information about the exercise of these rights please contact the UPM Data Protection Officer. In the event that full satisfaction has not been obtained, a complain may be submitted to the Agencia Española de Protección de Datos: <https://www.aepd.es/es>.